

Corporate Social Responsibility Policy (Policy)

Preamble –

Coastal Energen Private Limited (Energen) has developed a Policy in alignment with its objective, principles and values as defined in ***FIRE POWER*** for delineating its responsibility as a socially and environmentally responsible global and corporate citizen. The Policy lays down the principles and mechanisms for undertaking various programs in accordance with the provisions of Section 135 of the Companies Act 2013 read along with the Companies (Corporate Social Responsibility Policy) Rules 2014 as amended from time to time (Law).

This Policy shall apply to all CSR programs and activities undertaken by Energen at various locations for the benefits of diverse sectors of the society.

This Policy is approved by the Board of Directors of Energen and any amendment needs the prior approval from the Board of Directors of Energen.

CSR Vision Statement –

Under the CSR vision of “***Positive Willingness and Responsible*** towards People, Society and Environment” Energen strives to build a society where people, society and environment coexist in harmony. The purpose is to create ***Positive & Resourceful*** environment for people and society everywhere, helping them to live a ***Respectful & Enterprising*** life full of possibilities, while balancing and preserving the essence of environment.

CSR Focus Areas and Programmes-

Energen core focus areas are as under:-

- a. Education
- b. Employability
- c. Healthcare
- d. Entrepreneurship
- e. Social mass training and awareness programmes; and
- f. Response to Humanitarian Disasters

In addition to the above core area, Energen can also spend CSR funds towards any activities as may be permitted under the Law.

CSR Budget

The Board of Directors shall ensure that in each Financial Year, the Company spends the amount as mandated as per the relevant amendment in the Law. At present the spend is two percent of the average net profit made during the three immediately preceding financial years. For the purpose of net profit it shall be calculated as per the provisions of Section 198 or such other amendment as may be prescribed from time to time in the Law.

The un-utilised CSR budget from the two percent cap of the profit will be put back into CSR activities of the succeeding year. Energen shall maintain a separate CSR account in the name and style of 'Energen CSR Fund' as current account. The surplus arising, if any, out of the CSR projects or programmes or activities shall not form part of the Business profit. Further Energen may collaborate or pool resources with other organisations (its own associate and subsidiaries companies and NGO's) to plan, implement, monitor and report CSR activities. Any unspent money shall be kept in a specially designated account as per applicable CSR Rules in force. The unutilised money as lying in designated account shall be, after certain period as provided in CSR Rules, transferred to fund as owned by Government.

Implementation –

CSR program will be undertaken by Energen in areas of various districts in Tamil Nadu. Preference shall be given to local district wherein the plant is situated. However the CSR Implementation Committee shall make decision based on need assessments as and when, it deems. Further the CSR program can be undertaken in other part of the Country on need basis. Considering the nature of CSR Law, no international spend is allowed, unless the Law is amended in this regard.

CSR Governance Structure-

Approval & Execution

Board of Directors → CSR Committee → CSR Implementation Team

Reporting & reviews

CSR Implementation Team → CSR Committee → Board of Directors

The CSR Committee shall consist of the following members:-

Designation	CSR Committee Designation
Chairman & Managing Director	Chairman
Executive Director	Member
General Manager -HR	Member

The Company Secretary of the Company shall act as the Secretary to the CSR Committee.

The Following shall be broad responsibilities of the CSR Committee-

- a. Formulate and recommend the CSR Policy to the Board for approval;
- b. Monitor the policy from time to time and recommend changes to the Board;
- c. Recommend the amount of expenditure to be incurred on CSR projects;
- d. Report in appropriate form to the Board as per Law;
- e. Constitute a transparent monitoring mechanism for ensuring effective and efficient implementation of CSR projects; and
- f. Such other acts and actions as may be required from time to time.

The CSR Implementation Team shall consist of the following:-

Designation	CSR IT Designation
Executive Director	Chairman
Chief Financial Officer	Member
General Manager - HR	Member

The following shall be broad responsibilities of the CSR Implementation Team:-

- a. To seek guidance from the CSR Committee regarding policy, budget and implementation guidelines;
- b. To spread awareness regarding the approved CSR policy and place it on Energen website;
- c. Recommend projects to be undertaken during the financial year to the CSR Committee;
- d. Recommend targets and timelines for implementation of developmental initiatives;
- e. Apprise CSR Committee with the project performance and status of CSR expenditure once every year;
- f. Facilitate effective implementation of Samsung's CSR plan across sectors and regions;
- g. Allocate appropriate resources to achieve desired performance in alignment with Sustainability & CSR targets and initiatives
- h. Documentation and reporting of all CSR activities of the company in pursuit of the Law

The functional Head of Finance or any person as designated by him shall be responsible for proper accounting of CSR spends.

Format for annual report on CSR activities to be included in the Board Report [for updated format please refer to Law]:-

1. A brief outline of the Company's CSR policy, including overview of projects or programs proposed to be undertaken and a reference of the web link to the CSR Policy and projects or programs;
2. The compositions of CSR Committee;
3. Average net profit of the Company for the last three financial years;
4. Prescribed CSR Expenditure (two percent of the amount as per item no 3 above)
5. Details of CSR spends during the financial year:-
 - a. Total amount to be spent for the financial year
 - b. Amount unspent, if any
 - c. Manner in which the amount has been spent during the financial year is detail below [as per Annexure A]
6. In case if the Company fails to spend the two percent of the average net profit of the last three financial year or any part thereof, the company shall provide the reasons for not spending the amount.
7. A responsibility statement by the CSR Committee that the implementation and monitoring of CSR Policy, is in accordance with CSR objective and policy of the Company.

Chairman
CSR Committee

Member
CSR Committee

Member
CSR Committee

Secretary
CSR Committee

Annexure A

Details of reporting

1.	2.	3.	4.	5.	6.	7.	8.
Sr. No	CSR Project of activities identified	Sector in which the Project is covered	Project or Programmes – a). local area or others; b). Specify the State & District where the project or programme was undertaken	Amount outlay (Budget) Project or Programme wise	Amounts spend on the project or programs sub-heads – a) Direct expenditure on projects or programs & b). overheads	Cumulative expenditure up-to the reporting period	Amount spends direct or through implementing agency.*
1							
2							
3							
4							

* Give details of implementing agencies.

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